Annual Report Workgroup Meeting

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November 13, 2019

Annual Report Workgroup Agenda

- Opening Remarks and Meeting Schedules

- Discussion of Proposed Topics for Gap Analysis and Recommendations Sections

- Public Comment

- Next Steps and Adjourn

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Meeting Schedule for Workgroup

Month	Deliverables to Review
April 10, 2019	Discuss topics for FY19 Annual Report
June 4, 2019	Discuss topics and outline for FY19 Annual Report
July 19, 2019	Discuss outline for FY19 Annual Report
September 4, 2019	Begin writing draft FY19 Annual Report
October 8, 2019	Develop draft FY19 Annual Report
November 13, 2019	Develop draft FY19 Annual Report
November 26, 2019	Develop draft FY19 Annual Report
December 13, 2019	Develop draft FY19 Annual Report
January 2020 TBD	Prepare draft FY19 Annual Report for HITAC review
February 2020 TBD	Finalize FY19 Annual Report

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Review Schedule for Full Committee

Meeting Date	Action Items/Deliverables
June 19, 2019	Present update on FY18 and FY19 Annual Reports
July 11, 2019	n/a
September 17, 2019 (in-person)	Update on status of FY19 Annual Report development
October 16, 2019	Update on status of FY19 Annual Report development
November 13, 2019	Cancelled
December 2019	n/a
January 2020 TBD	Review draft FY19 Annual Report
February 2020 TBD	Approve final FY19 Annual Report

Updated Plan for Annual Report Development

This fall, the Annual Report Workgroup will review outlines and edit drafts of the:

1. Landscape Analysis section (September/October)

2. HITAC Progress section (October/November)

3. Gap Analysis and Recommendations sections (October/November)

4. Draft annual report as a whole (November/December)

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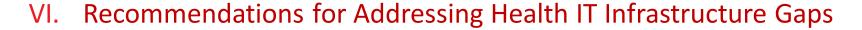# Annual Report Workgroup

Discussion of Proposed Topics for
Gap Analysis and
Recommendations Sections

Draft Outline for HITAC Annual Report for FY19

I.   Executive Summary

II.   Foreword and Overview

III.   HITAC Progress in FY19

IV.   Health IT Infrastructure Landscape Analysis

V.   Health IT Infrastructure Gap Analysis

VI.   Recommendations for Addressing Health IT Infrastructure Gaps

VII.   Suggestions for Additional HITAC Initiatives

VIII. Conclusion

IX.   Appendices

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Proposed Topics for Gap Analysis and Recommendations Sections

- Recent Events

  » Workgroup members reviewed draft outline of gap analysis at workgroup meeting on July 19, 2019

  » Workgroup presented draft landscape analysis outline at HITAC meeting on September 17, 2019

  » Draft outline of gap analysis has since been updated to reflect related HITAC member suggestions for the landscape analysis

Proposed Topics for Gap Analysis and Recommendations Sections

Please refer to the list of proposed topics for the gap analysis and recommendations sections for the HITAC Annual Report for FY19.

- Next Steps

  » Workgroup members should begin reviewing and discussing the list of proposed topics at this workgroup meeting today

  » Workgroup members should further review the list of proposed topics prior to next workgroup meeting for discussion at that meeting

- Specific Questions for Discussion

  » Any thoughts around newer topics like Unique Device Identifier and Privacy and Security Concerns for Social Determinants of Health Data?

  » Is there interest in more ordering or grouping of topics within a priority target area section, such as by tiers showing relative importance?

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Public Comment

To make a comment please call:

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All public comments will be limited to three minutes.

You may enter a comment in the
"Public Comment" field below this presentation.

Or, email your public comment to onc-hitac@accelsolutionsllc.com.

Written comments will not be read at this time, but they will be delivered to members of the Workgroup and made part of the Public Record.

Next Steps

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Meeting Adjourned

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